



CONTRA COSTA
transportation
authority

Authority Board Meeting **MINUTES**

MEETING DATE: Wednesday, April 19, 2023

MINUTES PREPARED BY: Tarien Grover

MEMBERS PRESENT:

Federal Glover, Chair/MTC Rep.
Newell Arnerich, Vice Chair
Ken Carlson, Commissioner
Chris Kelley, Commissioner
Aaron Meadows, Commissioner
Sue Noack, Commissioner/MTC Rep.
Renata Sos, Commissioner
Karen Stepper, Commissioner Alt.
Lamar Thorpe, Commissioner
Rita Xavier, Commissioner Alt.
Mark Foley, Ex-Officio Rep.

STAFF PRESENT:

Colin Clarke
Tarien Grover
Timothy Haile
Jack Hall
Christina Hartley
John Hoang
Stephanie Hu
Brian Kelleher
Matt Kelly
Hisham Noeimi
Emily Owen
Ivan Ramirez
Ying Smith
Sherri Sylva
Yuliana Tjeng
Linsey Willis
Amara Morrison, Legal Counsel

MEMBERS ABSENT:

Loella Haskew, Commissioner
H.E. Christian Peeples, Ex-Officio Rep.

1. **CONVENE MEETING:** *Federal Glover, Chair*

DISCUSSION: Chair Glover convened the meeting at 6:02 PM. Commissioners Fadelli, Haskew and Hudson were absent. Commissioner Alt. Xavier attended on behalf of Commissioner Fadelli and Commissioner Alt. Stepper attended on behalf of Commissioner Hudson. Rep. Peeples was absent; he attended remotely as a member of the public. Commissioners Fadelli and Haskew also attended remotely as members of the public.

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENT:** Members of the public are invited to address the Authority regarding any item that is not listed on the agenda. Please refer to the Teleconferencing Special Notice for Public Comment guidelines.

DISCUSSION: There were no public comments on items not on the agenda.

4. **PRESENTATIONS**

CONSENT CALENDAR

ACTION: Commissioner Noack moved to approve the consent calendar, seconded by Commissioner Kelley. The motion was adopted by unanimous vote of the commissioners present, unless otherwise noted.

Noes-None

Absent-Commissioner Haskew

Abstain-None

5. APPROVAL OF MINUTES

- A. Authority Board Minutes of March 15, 2023

6. Administration & Projects Committee - Consent:

- A. Accept Monthly Accounts Payable Invoice Report for February 2023

Recommendation: Staff seeks acceptance of the monthly accounts payable invoice report for February 2023.

- B. Quarterly Project Status Report for January – March 2023

Recommendation: This is an informational item only; no staff recommendation at this time.

- C. Listing of Contract Change Orders Greater than \$25,000 for Contracts Less than \$15 Million, and Greater than \$50,000 for Contracts Greater than \$15 Million

Recommendation: This is an informational item only; no staff recommendation at this time.

- D. Authorization to Issue Request for Proposals (RFP) No. 23-1 for Professional Audit Services

Recommendation: Staff seeks authorization to issue RFP No. 23-1 to solicit for qualified firms to provide professional auditing services.

- E. Accept Annual Measure J Compliance Audits for the Fiscal Year Ended June 30, 2022

Recommendation: Staff seeks acceptance of the Measure J compliance audits for the fiscal year ended June 30, 2022.

- F. Interstate 680/State Route 4 Interchange Improvements, Phase 3 (Project 6001) – Authorization to Execute Amendment No. 3 to Agreement No. 473 with NV5 Global, Inc. (NV5) for Construction Management (CM) Services

Recommendation: Staff seeks authorization for the Chair to execute Amendment No. 3 to Agreement No. 473 with NV5 in the amount of \$85,000, for a new total

agreement value of \$9,624,978, to provide support for the Notice of Potential Claims, additional CM services, and to allow the Executive Director or designee to make any non-substantive changes to the language.

- G.** Innovate 680 – Advanced Technology (Project 8009.06) – Authorization to Execute Funding Agreement No. 08CS.01 with Tri-Valley Transportation Council (TVTC) and Town of Danville for Allocation of Tri-Valley Transportation Development Fees (TVTDF)

Recommendation: Staff seeks authorization for the Chair to execute Funding Agreement No. 08CS.01 with TVTC and Town of Danville, for allocation of TVTDF in the amount of \$3,432,438, for implementation of Coordinated Adaptive Ramp Metering, and to allow the Executive Director or designee to make any non-substantive changes to the language.

- H.** Innovate 680 – Bay Area Mobility-on-Demand (Project 8009.05) – Authorization to Execute Amendment No. 3 to Cooperative Agreement No. 100.01 with the Federal Highway Administration and United States Department of Transportation (FHWA/USDOT) to Extend the Performance Period of the Advanced Transportation and Congestion Management Technologies Deployment Grant

Recommendation: Staff requests authorization for the Chair to execute Amendment No. 3 to Cooperative Agreement No. 100.01 with the FHWA/USDOT to extend the performance period to July 14, 2023, and to allow the Executive Director or designee to make any non-substantive changes to the language.

- I.** NEW ITEM: Consider the Conduct for Meetings of the Legislative Bodies of the Authority for May 2023

Recommendation: Staff requests that the Authority Board, having reconsidered the circumstances, continue in-person meetings with a hybrid component for public participation for the regular Authority Board meetings and continue conducting remote meetings for all other legislative bodies of the Authority and special meetings of the Authority Board pursuant to the Brown Act provision exemptions of Assembly Bill 361 (AB361) and consistent with the Contra Costa Health Services' recommendations for social distancing for public meetings, to adhere to the 30-day reconsideration requirement of AB361.

- J.** Legislative Update

Recommendation: Staff will provide an update on legislation, along with addressing any questions that may arise. The Authority may take action on any item presented in the attachment or any State or Federal legislation pertaining to the Authority's legislative program.

7. Planning Committee - Consent:

- A.** City of Pleasant Hill – Contra Costa Boulevard Improvements, Viking Drive to Harriet Drive (Project 120054/130026) – Request for Authority Board Approval of the 65% Design Peer Review

Recommendation: Staff seeks approval of the Technical Coordinating Committee's recommendation to have the 65% design peer review approved by the Authority Board.

- B.** Approval of Resolution 23-12-G for Fiscal Year (FY) 2022-23 Measure J Allocation: Sub-Regional West County Transportation Needs (Program 28b) – Travel Training Program Support in the amount of \$73,000

Recommendation: Staff seeks approval of Resolution 23-12-G to allocate Measure J Program 28b funds for FY 2022-23 in the amount of \$73,000 to the West Contra Costa Transportation Advisory Committee for the West Contra Costa County Travel Training program.

- C.** Quarterly Project Status Report for Transportation for Livable Communities and Pedestrian, Bicycle, and Trail Facilities Projects for January – March 2023

Recommendation: This is an informational item only; no staff recommendation at this time.

- D.** Approval of Proposed Actions to Various Funding Resolutions

Recommendation: Staff seeks approval of Resolution 19-19-G (Rev 2), which will extend the term of the resolution through May 15, 2025 with the City of Concord.

- E.** Circulation of the Draft Fiscal Year (FY) 2023-24 Congestion Management Agency (CMA) Budget

Recommendation: Staff seeks approval to send the preliminary draft FY 2023-24 CMA budget to the Chair of the Public Managers' Association for circulation and approval from each member and authorize staff to make minor refinements to the budget as-needed prior to circulation.

- F.** NEW ITEM: One Bay Area Grant Cycle 3 Project - Contra Costa Countywide Safe Routes to Schools (SRTS): Bicycle/Pedestrian Safety Education and Encouragement Program

Recommendation: Staff seeks approval of Resolution 23-13-G, which will confirm the Authority Board's support of the Contra Costa Countywide SRTS: Bicycle/Pedestrian Safety Education and Encouragement Program.

REGULAR AGENDA ITEMS

8. Administration & Projects Committee - Regular:

A. 2024 State Transportation Improvement Program (STIP) Process Review and Call for Projects

Recommendation: Staff seeks approval of the 2024 STIP application screening and scoring criteria, and issuance of the Call for Projects.

ACTION: *Vice Chair Arnerich* moved to approve the 2024 State Transportation Improvement Program application screening and scoring criteria, and issue the Call for Projects, seconded by *Commissioner Carlson*. The motion was adopted by unanimous vote of the commissioners present, unless otherwise noted.

Noes-*None*

Absent-*Commissioner Haskew*

Abstain-*None*

DISCUSSION: Stephanie Hu, Director, Projects, provided a background and overview of the State Transportation Improvement Program process and Call for Projects discussing the scoring and screening criteria, evaluation process, schedule, and next steps.

Commissioner provided comments. Staff responded to comments from commissioners.

B. NEW ITEM: Regional Measure 3 (RM3) – Status Update

Recommendation: Staff will provide an update on the status of RM3. This is an informational item only; no staff recommendation at this time.

DISCUSSION: Hisham Noeimi, Director, Programming, provided a background and overview of Regional Measure 3 including capital allocations by sponsor, direct allocations to the Authority, funding categories, regional and operations programs, projects sponsored by the Authority, and joint-sponsored projects with the Authority and the Metropolitan Transportation Commission.

Commissioners provided comments. Staff responded to comments from commissioners.

C. State Route 4 Mokelumne Bike Trail/Pedestrian Overcrossing (Project 5002b) – Approval to Submit a Regional Measure 3 Letter of No Prejudice (LONP)

Recommendation: Staff seeks approval of Resolution 23-13-P, which will authorize submittal of a LONP to the Metropolitan Transportation Commission for an additional \$2 million for construction services.

ACTION: Commissioner Alt. Stepper moved to approve Resolution 23-13-P, which will authorize submittal of a Letter on No Prejudice to the Metropolitan Transportation Commission for an additional \$2 million for construction services, seconded by Vice Chair Arnerich. The motion was adopted by unanimous vote of the commissioners present, unless otherwise noted.

Noes-None

Absent-Commissioner Haskew

Abstain-None

DISCUSSION: Ivan Ramirez, Director, Construction, provided a background and overview of the State Route 4 Mokelumne Bike Trail/Pedestrian Overcrossing project discussing the project details, project location, project updates, challenges, delays, and next steps.

Commissioners provided comments. Staff responded to comments from commissioners.

9. Planning Committee - Regular:

A. Action Plans for Routes of Regional Significance and Countywide Transportation Plan – Project Update

Recommendation: This is an informational item only; no staff recommendation at this time.

DISCUSSION: Matt Kelly, Senior Transportation Planner, introduced the item and Torina Wilson with Placeworks. Ms. Wilson provided an overview of the Action Plan Updates, the contents of the Action Plans, and the focus on equity, safety, climate change, innovation, technology, multimodal, and integrated corridor management. Ms. Wilson discussed the public outreach, Regional Transportation Objectives, actions, priorities, and process for adoption. Mr. Kelly discussed the Countywide Transportation Plan update including the scope, schedule, modernization, expansion of the network, preparation of an Environmental Impact Report, development of policy papers, stakeholder engagement, public outreach, and next steps.

Commissioners provided comments. Staff responded to comments from commissioners.

10. CORRESPONDENCE AND COMMUNICATIONS

11. ASSOCIATED COMMITTEE REPORTS

- A. Central County (TRANSPAC): Meeting Report for the regular meeting on March 9, 2023 and April 13, 2023 (*Attachment and meeting handout if available*)
- B. East County (TRANSPLAN): Meeting Report for the regular meeting on April 13, 2023 (*Meeting handout if available*)
- C. Southwest County (SWAT): Meeting Report for the regular meetings on March 6, 2023 and April 3, 2023 (*Attachment and meeting handout if available*)
- D. West County (WCCTAC): Meeting Report for the regular meeting on March 24, 2023

12. AUTHORITY BOARD AND STAFF COMMENTS

A. Chair's Comments and Reports

DISCUSSION: Chair Glover discussed the upcoming meeting with Andrew Fremier with the Metropolitan Transportation Commission (MTC) and ensuring we continue to follow-up on Regional Measure 3. Chair Glover further discussed the Authority's federal advocacy trip to Washington, D.C.

Commissioner Noack discussed the upcoming MTC Workshop.

B. Commissioners' and Ex-Officio Representatives' Comments and Reports on Activities and Meetings

DISCUSSION: Vice Chair Arnerich and Commissioners Kelley and Stepper discussed the success of the Authority's Redefining Mobility Summit that they attended on April 18, 2023 in the City of San Ramon.

C. Executive Staff Comments

DISCUSSION: Timothy Haile, Executive Director, discussed the success of the Authority's Redefining Mobility Summit including international partners, speakers, and attendees, partner demonstrations, and student participation. He announced the deployment of the first shared autonomous shuttle for public use in San Ramon on Monday, April 24, 2023, which will showcase the new Presto branding. He discussed the Authority's annual federal advocacy trip to Washington, D.C., the Authority's national leadership and recognition and the opportunity to be leaders and advisors to the National Highway Traffic and Safety Administration on the national regulatory Autonomous Vehicle framework. He announced new leadership at the American Automobile Association of Northern California, Nevada and Utah, discussed the meeting with the GoMentum Station Ad Hoc Committee, and the recommendation to move forward with an amendment to the master agreement. He further discussed the meeting/tour with Archer, and the launch of the Means-Based Fare Pilot program with Tri Delta Transit in East Contra Costa County.

He introduced Emily Owen as the Authority's new Administrative Assistant.

Ms. Owen provided a brief introduction.

13. CALENDAR

- A.** April, May, June, and July 2023
- B.** Calendar of Upcoming Events

14. ADJOURNMENT to the next regular meeting proposed for May 17, 2023 at 6:00 PM.

DISCUSSION: The meeting was adjourned at 7:30 PM.